

MINUTES OF A REGULAR MEETING OF
WALLA WALLA COUNTY FIRE PROTECTION DISTRICT NO 5 COMMISSION
HELD AT 460 WEST HUMORIST, BURBANK, WASHINGTON
MONDAY, JULY 22, 2024

Those present:

Commissioners: Dennis Waters, Mike Eutsey and James Greco

Staff: Heidi Ellerd, Attorney-Secretary; Mike Wickstrom, Fire Chief

Volunteer Representative: Paul Olheiser

Others Present: Kirsten Cole

The District provided a link for interested parties to participate through Google.Meet. There were no participants via Google.Meet.

1. The meeting was called to order at 4:00 p.m. by Commissioner Eutsey after confirming that all parties were either present or connected and could hear and participate in the meeting.
2. It was moved by Commissioner Waters that the minutes of the regular meeting of July 8, 2024, be approved as submitted. The motion was seconded by Commissioner Greco, and passed.
3. Staff Report
 - A. There have been 15 EMS and 16 fire calls since July 8, 2024, for a total of 370 calls year to date.
 - B. Administrative Assistant Kirsten Cole and the Chief attended a third party payroll and human resources presentation.
 - C. An air brake cylinder was replaced on E-3511 at Northwest Equipment.
 - D. The Chief attended a Walla Walla Chiefs meeting and an EMCAB meeting in Walla Walla.
 - E. Staff attended a quality assurance meeting for EMS.
 - F. The Chief attended a regional Chiefs meeting.
 - G. Administrative Assistant Kirsten Cole worked with PNC on details for the lease of the new apparatus.

4. Secretary's Report

A. The Secretary gave the Treasurer's Report for June 2024:

EXPENSE FUND	
Collections	3,750.54
Leasehold tax	776.70
State Mobe	1,373.00
Ambulance Fees	12,431.72
EMS Levy	1,918.27
Investment earnings	12,523.08
Donation	10,000.00
Reimbursement	168.06
RESERVE FUND	
Investment earnings	-0-

Total money received in the Expense Fund in June was \$42,941.37. The warrants for July were \$157,388.90. There is a balance of \$3,100,437.86 in the Current Expense Fund, and \$25,000.00 in the Current Expense Investment Fund money market account. Total funds in the Reserve cash account are \$461,117.87.

The Board approved the Treasurer's Statement, after motion made by Commissioner Greco, seconded by Commissioner Waters, and passed.

5. New Business

- A. Kirsten Cole reported on options for payroll processing.
- B. There was discussion regarding the options for the levy lid lift in the event the ballot measure does not pass in August. The Board decided to wait until 2025 to try again if it fails.

At 4:48 p.m. the meeting was adjourned.

Approved by _____
Mike Eutsey, Chairman

Submitted by:

District Secretary